

# Route Driver

## **Job Summary**

Drivers are vital contributors to the company's success by responsibly driving a 16-26-foot box truck, picking up of all donations, and transporting materials. This position will be servicing donation sites from host locations to Planet Aid location within the assigned route in the Fairfield, NJ general area. Drivers are responsible for collecting all bagged and loose clothes and shoes in and around the bins. Drivers are responsible for the proper maintenance of sites, including: cleaning and collecting of all rubbish disposed in and around the bins, loading and unloading the truck through a variety of mechanisms, and utilizing wireless scanning technology to prepare paperwork.

## **Skills and Abilities**

- Must be able to follow directions and possess a "can do" attitude.
- Ability to create and maintain cooperative team-building relationships.
- Work as a team with Operations Manager and Transportation Manager to meet organization goals and expectations.
- Employee must be in good physical condition, capable of obtaining a DOT card.
- Able to lift excess of 50 pounds, able to climb steps and ladders, and capable of bending, stooping, and reaching.
- Must be capable of operating a large box truck in highly congested areas of New Jersey.
- Must have excellent customer service skills and the ability to communicate in a professional manner.
- Flexibility to work Monday to Saturday (4 days x 10 hours a day).
- Must be prepared to work in any traffic or weather conditions according to the pickup locations.
- Must be able to work in coordination with his or her supervisor and colleagues.

Must be prepared and flexible to perform associated and related job functions that are not specifically identified in this job description.

## **Minimum Qualifications:**

- At least 1 year driving experience
- Employee must pass all pre-employment and background checks, including drug screening.
- Employee must have good interpretation skills and able to read maps, follow GPS directions, and efficiently navigate highways and roads.

Preferred to have at least 1 year of route delivery driving experience as the primary operator of the delivery vehicle.

### **Requirements**

- DOT Medical card
- Demonstrate safe driving skills
- Ability to adhere to and enforce all safety procedures
- Comply with Federal, State, and Local Laws and guidelines
- Must be at least 21 years old with a valid driver's license
- Must have a good driving record without major blemishes
- Must be able to pass a background check
- Must be able to pass substance abuse screening
- Must be authorized to work in the United States
- Must be able to speak, write, and read English

### **Benefits**

- Competitive wages
- Weekly Pay
- Bonus Pay
- Paid Vacation
- Paid Sick time
- Holiday Pay
- Life Insurance
- Flexible Spending account
- 401(K) plan
- Sundays off and many other fringe benefits

Please submit resumes to [careers@planetaid.org](mailto:careers@planetaid.org) and write Fairfield on the subject line

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